



**LUND**  
UNIVERSITY

LUMES 2020 – 2022  
INSTRUCTIONS for  
**Letter of Recommendation**  
**Academic Reference**

Dear Academic Referee,

We greatly appreciate that you are able to provide an academic reference for an applicant to the 2020 – 2022 admission to LUMES, Lund University International Master's Programme in Environmental Studies and Sustainability Science. It will be important in our final assessment of the applicant's academic ability and general suitability to successfully complete the LUMES Programme, which is a truly international and interdisciplinary master's programme in *Environment and Sustainability* conducted entirely in English.

There is an academic reference form available on our website ([www.lumes.lu.se](http://www.lumes.lu.se)), which you are encouraged to use. If you write a Letter of Recommendation without using the form, please use a paper with a proper letter head from your institution and stamp it with the official stamp of your institution, if available. We cannot consider a recommendation letter written on plain paper and in addition lacking a stamp.

Please begin the letter with *Letter of Recommendation for..... (Name of Applicant)*.

In the letter please answer the following 8 questions:

1. How long have you known the applicant, and in what capacity?
2. What is your assessment of the applicant's academic development and achievements?
3. What is your assessment of the applicant's intellectual ability and capacity for original thought?
4. What is your assessment of the applicant's general character, diligence, and creativity?
5. What is your assessment of the applicant's ability to work (a) independently, (b) in teams?
6. If you are able to judge: What is your assessment of the applicant's proficiency in the English language?
7. What is your assessment of the potential of the candidate to successfully complete the international, interdisciplinary 2-year LUMES master's programme within the given time frame?
8. Finally, what is your overall recommendation to the Selection Committee at LUMES?

It is important that we get your e-mail address and telephone number, if we need to contact you for further information. We would very much appreciate if you write in English, although we also consider letters written in Swedish, Danish or Norwegian.

Please mail the Letter of Recommendation along with the applicants cover sheet in an envelope from your university/institution directly to: University Admissions in Sweden, R 312, SE-106 53 Stockholm, Sweden. If the letter is sent by courier/delivery service it should be sent to: PostNord Strålfors, University Admissions in Sweden, Västberga Allé 36D 5tr, SE-126 30 Hägersten, Sweden.

The Letter of Recommendation should reach University Admissions in Sweden by February 3, 2020.

If you prefer to give the Letter of Recommendation to the applicant, you must seal the envelope, write your signature across the seal, and put cello tape across your signature.

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**LUMES**

Lund University International Master's Programme in Environmental Studies and Sustainability Science

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E-mail: [amanda.elgh@lucsus.lu.se](mailto:amanda.elgh@lucsus.lu.se) (Only for inquiries. Do **not** e-mail your recommendation letter)

Web: [www.lumes.lu.se](http://www.lumes.lu.se)